

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

Minutes of the meeting of the Senate Assessment Committee on Feb. 5, 2014, at 4:00 pm in room A-504.

Present: Shele Bannon (Chairperson), Ian Beckford, Jim Bentley (Faculty), Susan McLaughlin (Secretary), Maurizio Santoro (Faculty).

Excused: Dean Arthur Corradetti (President's Designee), Sheila Beck (Faculty), Linsy Benjamin (Student), Chantale Damas (Faculty), Barbara Lynch (Faculty), Naboth Jaboin (Student), Kerri-Ann M. Smith (Faculty).

1. Minutes of December 4, 2013, approved.
2. The committee reviewed the information on the College webpage about the Assessment Committee.
3. Shele Bannon presented a summary of the assessment data from the year-end reports of Teaching and Non-Teaching Department from Fall 2013. After a review by Dean Corradetti, this summary will be forwarded to PRR Steering Committee members Andrea Salis and Linda Reesman.
4. The committee discussed modifications to the course assessment form., and several suggestions were presented for improving its clarity and specificity. Shele Bannon will use the suggestions to revise the form, and will send the revised version to Dean Corradetti and Ian Beckford for further comments and review.
5. The discussion of Program Review, suggested by Dean Corradetti at the last meeting of the committee (December 4, 2013), will be tabled until the next Assessment Committee meeting.
6. Ian Beckford noted that the next Assessment Institute starts February 21, and extends through the following three Fridays.
7. Committee members reviewed their assessment assignments for the Spring of 2014; these will be due in May.
8. Next meeting: March 3, 2014, 3:30 pm.

Meeting was adjourned at 4:35 pm.

Respectfully submitted,
Susan McLaughlin